

McHenry Insurance Services of Ohio

24542 Hilliard Boulevard * Westlake, OH 44145 * Phone: 440-382-8787 * Fax: 440-250-8727

- AN APPLICATION MUST BE COMPLETED FOR EACH LOCATION
- *If you have any questions, please contact our office at the above number*
- When complete email application to application@mchenryinsohio.com or fax completed application to above number.

SECTION I: General Information

1. Legal Entities: _____
2. Hotel Name (DBA): _____
3. Mailing Address: _____
4. Location Address: _____
5. City: _____
6. County: _____
7. State: _____
8. Zip Code: _____
9. Insured's Website Address: _____
10. Email Address: _____
11. Effective Date: _____
12. Current Insurance Company: _____
13. FEIN #: _____
14. How many years of hotel experience do you have? _____
15. In what year did this business begin? _____
16. Do you own or operate other hotels not part of this application?
17. Are you now or have you been in Receivership?
18. If Yes, when? _____

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SECTION II: Demographics

1. Year Building Built: _____
2. Building Limit of Insurance: _____
3. Business Personal Property Limit of Insurance: _____
4. Type of Building Construction: _____
 - a. Square Feet: _____
5. If newly constructed, what is the date the certificate of occupancy was issued? _____
6. Please send a copy.
7. Is the building clad with synthetic stucco/EIFS (Exterior Insulation and Finish System)? *(If yes, provide details on Page 4.)*
8. Type of ROOF Construction: _____
9. Does your hotel have interior or exterior corridors?
10. Are there room balconies?
 - a. If yes, are railings spaced 5" or less?
11. Are there peepholes in the rooms?
12. Are all computers/EDP/Phones adequately surge protected?
13. Number of Rooms per Building: _____
14. Number of Stories: _____
15. Building Updates: _____
16. Annual Room Sales: _____
17. Annual Restaurant sales, if applicable: _____
18. Annual Liquor Sales, if applicable: _____
19. Is the Hotel within 50 miles of a large body of water?
20. Annual Payroll: _____
21. Number of Full Time Employees: _____
22. Number of Part Time Employees: _____

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23. Annual occupancy rate: _____

24. Please list recent updates to the building, if building is older than 15 years:

25. Roofing: _____

26. Heating/Cooling: _____

27. Electrical: _____

28. Plumbing: _____

SECTION III: Leisure Facilities/Accommodations

1. Check those which are applicable:

- | | |
|--|----------------------------|
| Golf | Skiing |
| Beach | Tennis |
| Sauna/Steam Room | Spa |
| Boating | Marina |
| Scuba Diving | Diving |
| Beauty Salon | Tanning Booths |
| Horseback Riding | Manual Animal Rides |
| Weight Room | Exercise Room |
| Trampolines | Playground |
| Gun Shooting | Archery Activities |
| Water Slides | Sled/Toboggan |
| Mechanical Rides | Amusement Rides |
| Bicycle/Motorized Vehicle Rentals | Roller/Ice Skating Rink(s) |
| Special Events: e.g. Firework Displays | |

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2. Is there Health/Exercise Facility on the premises?
3. If yes, is the facility properly monitored? (TV Monitor/Staff hourly check-in with log sign-in)
4. Is access to this area restricted to hotel/motel guests only?
5. Any Outside Memberships sold?
6. Are there any free weights?
7. Is there a "playground" on the premises?
8. Is it fenced? Yes No is it Soft Material?
9. Describe Types of Playground Equipment: _____

10. If there is a Marina on premises?
 - a. If yes, does the insured carry MOLL?
11. Is Fuel supplied?
12. Is there Fuel Pollution Liability insurance, in force? Identify from above, facilities rented from outside sources: _____
13. Do you offer massage therapy?
 - a. If yes, is it provided by an independent contractor?
14. Do you obtain a certificate of insurance naming you as additional insured?

SECTION IV: Swimming Pools

1. Is there a swimming pool on the premise?
2. Number of Pools:

# Indoor:	# Outdoor:	Depth:
# Diving Boards:	# of Slides:	

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3. Any Pools Located on Rooftops or Upper Floors?
4. Fenced?
5. Self-Locking Gate with Child Proof Latch?
6. Are there Certified Lifeguards present during operating hours?
 - a. If yes. Are they: hotel employees?
7. How is certification verified? _____
8. Are they contract employees?
9. Is there a contract in place?
10. Is there a copy of the contract on file?
11. Is the insured named Additional Insured on vendor's coverage?
12. Is hook/ring/buoy available?
13. Floatation Rope? (Required at depths over 5 Feet)
14. Is glass restricted from Area?
15. Any use of Pool of Facilities by Other than Hotel Guests?
 - a. If Yes, by Outside Membership?
16. Safety Rules posted?
17. Depths marked?

SECTION V: Fire Protection

1. Is Hotel/Motel Sprinkled?
2. What %?
3. If < 100%, what portion is sprinklered, i.e. lobby, basement, etc.
4. Does this include:
 - a. Common Areas?
 - b. Hallways?

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- c. Guest Rooms?
5. Are design plans available?
6. Sprinkler System Maintenance by Whom? _____
 - a. On Contract Basis?
 - b. How Often? _____
7. When was the last inspection? _____
8. Is a copy of the report available?
9. Is a copy of the contract available?
10. Does the Hotel/Motel have Smoke Detectors?
 - a. Include All Common Areas?
 - b. All Hallways?
 - c. All Guest Rooms?
11. Are Smoke Detectors:
 - a. Hard Wired?
 - b. Battery Operated?
 - c. Both?
12. Does the hotel/motel have a back up generator?
13. Is there Emergency Lighting?
 - a. In Common Areas?
 - b. Corridors?
 - c. Stairwells?
14. Do all rooms have:
 - a. Flame resistive draperies and rugs?
 - b. Non-skid surface in all tubs and showers?
15. Which locks are on the guest room doors? Chain Locks /Dead Bolts
/Electronic Card Key /Entry Keyed

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16. Are there any in-Room cooking facilities?
17. Are fire extinguishers installed in rooms with cooking facilities?
18. Is there a laundry on premises?
 - a. If yes, is there a Formal Maintenance Program?

SECTION VI: Parking/Auto/Security

1. Number of Parking Spots:
Outside: Inside: Roof:
2. Height & Clearance Clearly Marked?
3. Is the Hotel/Motel responsible for Car Rentals?
4. Does the Hotel/Motel own Vehicles?
 - a. If yes, number of:
Passenger Trucks: Buses: Vans: Other:
5. Are Vans used for Airport Shuttle?
6. Are Vans used for Guest Transportation to Shopping?
7. Does Hotel/Motel provide Valet Parking Service?
 - a. If Yes, Contractor or Hotel Employees?
8. Are there Security Guards:
 - a. If YES, How many?
 - b. What Hours?
 - c. Employees or Contracted?
 - d. Are they Armed?
 - e. Do Guards maintain a Log?